

## Application Checklist

This check list was made to help you apply for enrollment in Victory World Christian School (VWCS). The application process requires information from you and many other people, so you will want to be sure to allow enough time for yourself and others to provide the requested information. Your application will not be reviewed until the application fee of \$75.00 (non-refundable) and ALL pieces of information have been received. If for some reason a particular item on this list cannot be obtained, please explain (in writing), why it is not obtainable.

- Submit the Enrollment Application with the following attachments: Report Cards or other assessments (like daycare) for the past two years
- Copies of any special test results for learning difference or giftedness (if applicable)
- Application Fee of \$75.00 (non-refundable)
- Forward the Pastoral Recommendation Form\* to your Pastor, Small Group Leader, Youth Pastor or the person that co-pastors your family.
- Forward the Current Teacher Recommendation Form\* to your current teacher (if your child is in daycare or another school)
- Forward the Authorization for Release of Records Form\* to your current daycare or school office

**\* Forms should be mailed or Faxed (678) 684-2031 directly from the reference to the school to ensure confidentiality.**

The School Board will review your family's application when all the pieces of information have been received. If your family is selected, your family will be invited for an interview and testing. When you come for the interview, you will need to bring with you:

Current Family Photograph

For each child applying, please bring:

- Copy of Birth Certificate
- Certificate of Immunization (Form 3231)
- Certificate of Ear, Eye and Dental Examinations (Form 3300)

If you have any questions about the application and/or enrollment process, please call the school at 678-684-2031.  
Documents may be faxed to 678-684-2031